



PASBO Board of Directors Meeting

Saturday, June 7, 2025

The Wilbur, Lititz

8:30 a.m.

MEETING SUMMARY

1. **CALL TO ORDER**, Kathy Ciaciulli, PCSBA, President – 8:30 am
2. **ROLL CALL**, Bobbi Billman, PASBO
 - President Ciaciulli
 - President-Elect Pawling
 - Vice President Kirk
 - Immediate Past President Mummert
 - Director Jaffee
 - Director Reger
 - Director Scott - absent
 - Director Cooney
 - Director Shields
 - Director Todd
 - Director Campolongo - absent
 - Director McCoy
 - Director Meiser – absent (military leave)
 - Two of the three incoming new Directors were present (Jennifer Grove and Craig Neiman were present; Brian Borosh was absent); Mike Stabile, incoming Vice President, was present.
3. **APPROVAL OF AGENDA**, Kathy Ciaciulli, PCSBA, President
 - a. *Action Item: Approval of the agenda for the June 7, 2025, board of directors meeting.* - Motion by Matt Shields, Second by Amy Todd; motion passed
4. **STRATEGIC PLANNING**, Hannah Barrick and Bobbi Billman, PASBO
 - a. SBO Pipeline review and group discussion; there will be continued conversation on the salaries and job titles part of the strategic plan to flesh out more detail, as it is a huge item
 - b. *Action Item: [Approval of 2025-26 strategic plan priorities](#)* - Motion by Matt Shields, Second by Brian Cooney; motion passed
5. **EXECUTIVE DIRECTOR'S REPORT**, Hannah Barrick
 - a. Executive session
 - [Assistant Executive Director job description](#)
 - [Proposed organizational structure](#)

- b. Review of [proposed 2025-26 PASBO Budget](#)
- c. *Action Item: Approval of 2025-26 PASBO Budget* - Motion by Matt Shields, Second by Jeff Mummert; motion passed
- d. Bylaws discussion: members qualifying for multiple membership types – reviewed and discussed, no changes
- e. [2025-26 Board Schedule review](#)

6. PRESIDENT’S REPORT, Kathy Ciaciulli, PCSBA, President

- a. Committee Chair reports - none
- b. Board comments/concerns - none
- c. Saturday Board activities/timelines reviewed

7. CONSENT ACTION ITEMS

- a. *Action Item: Approval of [Minutes of April 25, 2025, Board of Directors meeting](#)*
- b. *Action Item: Approval of [Treasurer’s Report](#)*
- c. *Action Item: Approval of [Membership Report](#)*
- d. *Action Item: Approval of [Interim Services Report](#)*
- e. *Action Item: Approval of [Mentorship Program Report](#)*
- f. *Action Item: Approval of [Professional Development Report](#)*
- g. *Action Item: Approval of [Professional Certification Report](#)*
- h. *Action Item: [Approval of 2025-26 Committee Chairs](#)*
- i. *Action Item: [Approval of 2025-26 Dale Kirsch Agreement](#)*

Motion by Sam Kirk, Second by Matt Shields; motion passed

8. ROUNDTABLE DISCUSSION— Kathy Ciaciulli, PCSBA, President

- a. Thanks yous and well wishes to those leaving the board; welcome and congratulations to those coming on the board/into leadership positions on the board

9. ADJOURNMENT

- a. *Action Item: Adjourn the June 7, 2025, PASBO Board of Directors meeting* - Motion by Jeff Mummert, Second by Brian Cooney; motion passed