



# PASBO Board of Directors Meeting

Friday, September 27, 2024

8:30 a.m.

Magnolia C, The Hershey Lodge

## MEETING SUMMARY

1. **CALL TO ORDER**, Kathy Ciaciulli, PCSBA, President – at 8:28 am
2. **APPOINTMENT OF SECRETARY**, Kathy Ciaciulli, PCSBA, President
  - a. *Action Item: Approval of Bobbi Billman, PASBO Director of Member Development, to serve as secretary – motion and seconded, approved*
3. **ROLL CALL**, Bobbi Billman
  - President Ciaciulli
  - President-Elect Pawling
  - Vice President Kirk
  - Immediate Past President Mummert
  - Director Jaffee
  - Director Reger
  - Director Scott
  - Director Cooney
  - Director Shields
  - Director Todd - absent
  - Director Campolongo
  - Director McCoy
  - Director Meiser
4. **APPROVAL OF AGENDA**, Kathy Ciaciulli, PCSBA, President
  - a. *Action Item: Approval of the agenda for the September 27, 2024 board of directors meeting - motion and second, approved*
5. **STRATEGIC INITIATIVES DISCUSSION**, Kathy Ciaciulli, PCSBA, President – brief review of main takeaways from yesterday's training
  - a. PASBO Logo Redesign, Greg Fine, Tecker International – 9 concept designs were shared with the board; each board member was to choose a favorite. The group discussed why one was chosen by so many of the board members; brief color discussion
  - b. SBO Pipeline Work updates, Bobbi Billman – gave overview of the toolkit and roll out plan; overview of next tool kit and other Pipeline work upcoming
    - [Internship Toolkit](#)

- [Internship Toolkit FAQs](#)

**6. NOMINATIONS & ELECTIONS COMMITTEE REPORT**, Jeff Mummert, PCSBA, Immediate Past President

- a. Review of 2025 Election timeline
- b. Review of [2025 Election Rules](#)
  - *Action Item: Approval of 2025 Election Rules* – for #13 clarified some language – motion and second to make the amendment, approved; 2025 Election Rules – motion and second, approved amended document
- c. Discussion of sharing voting results and percentages was held

**7. EXECUTIVE DIRECTOR'S REPORT**, Hannah Barrick

- a. Membership update given
- b. Operations update given
- c. Professional Development update (Rebecca Odotei and Bobbi Billman)
- d. [Legislative update](#) given (Kate Krueger)
- e. Executive session: staffing update given

**8. ANNUAL CONFERENCE REPORT**, Sam Kirk, PCSBA, Vice President

- a. Planning updates given (Rebecca Odotei)

**9. PRESIDENT'S REPORT**, Kathy Ciaciulli, PCSBA, President

- a. ASBO International Conference recap given
- b. ASBO International Election discussion had (led by Jeff Mummert & Hannah Barrick)

**10. CONSENT ACTION ITEMS**, Kathy Ciaciulli, PCSBA, President – motion and second, approved; Vice President Pawling abstained from the vote

- a. *Action Item: Approval of [Minutes of June 8, 2024 Board of Directors meeting](#)*
- b. *Action Item: Approval of [Treasurer's Report](#)*
- c. *Action Item: Approval of [Membership Report](#)*
- d. *Action Item: Approval of [Interim Services Report](#)*
- e. *Action Item: Approval of [Mentorship Program Report](#)*
- f. *Action Item: Approval of [Professional Development Report](#)*
- g. *Action Item: Approval of [Professional Certification Report](#)*
- h. *Action Item: Approval of [Sponsorship Report](#)*
- i. *Action Item: Approval of Second Reading of [Policy Changes to Policy 200](#)*
- j. *Action Item: Approval of [2025 Annual Conference Registration Rates](#)*
- k. *Action Item: Appointment to PSDLAF Board of Trustees*
  - *Brian Pawling (replacing Chuck Peterson), effective immediately*
  - *Donna Robbins (replacing Matt Przywara), effective February 1, 2025*
- l. *Action Item: Appointment of Bob Saul to EasyProcure Board of Trustees (replacing Chuck Peterson), effective immediately*

**11. ROUNDTABLE DISCUSSION**— Kathy Ciaciulli, PCSBA, President

- a. Committee updates – plan to do this as of next meeting
- b. Went around the room for discussion items

**12. ADJOURNMENT**

- a. *Action Item: Adjourn the September 27, 2024, PASBO Board of Directors meeting*  
– motion and second, approved